

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2024-2025 No.06
OFFICIAL MINUTES

September 10, 2024 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:30 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Grant	Absent	Mrs. Kiley	Present	Mr. Page	Present
Mrs. Halcrow	Present	Mrs. McCabe	Absent	Mrs. Thompson	Present
Mrs. Hickey	Present	Mrs. McGinty	Present	Mrs. Whitehouse	Present

Also in attendance:

Sean Cranston, Acting Superintendent/School Business Administrator

Athina Cornell, Board Counsel

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the meeting.

6. Communications

- a. Mrs. Halcrow shared communication about open campus
- b. Mrs. White shared her communication in regards to the Dawg House.
- c. Mrs. Hickey shared the positive feedback in regards to the front sign.

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d. Mrs. Whitehouse shared the positive feedback about 9th grade orientation.

7. Special Presentation - None

8. Board Reports

- ❖ Education - Mrs. Thompson - September 4, 2024
- ❖ Superintendent's Report
 - Mr. Cranston shared that the school year was off to a great start and it is exciting to see all the students and staff back in the building. He also stated how thankful he is for all the support he has received throughout the previous 5 weeks.

9. Public Comment on Agenda Items

- a. None

10. ACTION ITEMS

MINUTES

The Acting Superintendent recommends approval of action items #1-2.

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:
 - a. August 26, 2024 Special Meeting Minutes
 - b. August 26, 2024 Executive Session Meeting Minutes
 - c. August 27, 2024 Regular Meeting Minutes
 - d. August 27, 2024 Executive Session Meeting Minutes

2. Approve District and Board Goals for 2024-2025 SY

2024/2025 DISTRICT GOALS

Goal 1: Provide resources, increased mentorship and support to continue the tradition of attracting and retaining high-level professional teachers and staff, and to develop and support aspiring leaders who are committed to the success of every student and to excellence in education at RFH, and to acknowledge the extraordinary efforts of the teachers and staff.

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Goal 2: Assess and refine the implementation of block schedule in year two. Provide resources, increased mentoring and engagement to support best practices for instruction and learning that inspires all learners and encourages critical thinking, collaboration, creativity, and innovation through enhanced teacher student relationships and interactive lessons that increase student engagement, while continuing to foster a holistic educational environment allowing students to fully immerse themselves in the diverse offerings of clubs and activities. Monitor and assess student growth through data-driven decision making.

Goal 3: Evaluate, implement and update the 2021-2025 RFH Strategic Plan. The Strategic Plan Stakeholder Committee will assess and analyze the implementation of the Strategic Plan and share with all stakeholders a report of progress, measurement of successes and a timeline for completion of items outstanding.

2024/2025 BOARD GOALS

MONITOR AND UPDATE STRATEGIC PLAN

1. The Board will continue to provide support and resources to ensure the implementation of the Strategic plan.
2. Monitor the Strategic plan on a quarterly as well as yearly basis beginning in November 2024, February 2025, April 2025 and July 2025:
 - To ensure the strategic priorities are updated and aligned with district goals and board committee goals and make any necessary adjustments through the appropriate board committee(s) in collaboration with the Administration.
 - Together with the Administration, update and evaluate the Strategic plan.

BOARD RESPONSIBILITIES

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3. The Board, in collaboration with the Administration, will continue to work to increase committee effectiveness, transparency, and communication by:

- Specifically reviewing/defining each committee's purpose and charge;
- By November 2024, define annual committee goals that align with and support District goals and the Strategic Plan.

BOARD PROFESSIONAL DEVELOPMENT

4. The Board in collaboration with the Administration will plan 2 full Board workshops. Individual Board members will attend 2 programs, seminars or workshops conducted by NJSBA. Board members will plan to report out on any seminars or workshops attended to the full board.

BOARD ANNUAL PLANNING

5. Establish Board annual planning schedule in December 2024.

Board Comment: None

On a **MOTION** made by Mr. Page and seconded by Mrs. Whitehouse, the Board of Education approved the action items 1-2 with the following roll call vote:

Mr. Grant	n/a	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	n/a	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

PERSONNEL

The Acting Superintendent recommends personnel items #3 through #9

3. Approval of Interim Superintendent

Recommend Board approval of Dr. Peter Righi as the Interim Superintendent beginning on or after September 11, 2024 through June 30, 2025 at \$750 per diem, pending criminal history approval.

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4. Approval of Paraprofessional

Recommend Board approval for Tracy Cornette, Paraprofessional, to provide support to a student for 4.5 hours on August 27, 2024 at \$20.97 per hour.

5. Approval of Mentors for New Faculty Members

Recommend Board approval of the following mentors for new faculty:

No.	New Teacher	Mentor	Mentor Stipend
1.	Lucrecia Esposito (CE)	Alexander Componile	\$1,000.00

6. Approval of Additional Hours for Assistant Athletic Director

Recommend Board approval of an additional 10 hours for Kimberly Pierson as the Assistant Athletic Director during the months of July and August 2024 at \$41.00 per hour.

7. Approval to Amend Start Date

Recommend Board approval to amend the start date for Krista Portelli from October 28, 2024 or sooner to August 28, 2024.

Additional Assignments

8. Approval of Detention Monitor for the 2024- 2025 School Year

Recommend Board approval of the following detention monitor for the 2024 - 2025 school year at a rate of \$25.00 per hour, on an as needed basis:

NO.	NAME	ASSIGNMENT
1.	Alyssa Schulte	After School Detention

Leaves of Absence

9. Approval of Leave of Absence

Recommend Board approval of the following leave of absence

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
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1.	5127	<u>FMLA</u> October 15 - On or about October 25,2024 <u>Return Date</u> Approximately October 28, 2024* <i>*pending physician's recommendation</i>
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Board Comment: Mrs. McGinty read a statement about Dr. Righi that will be sent out to the community on his first day.

On a **MOTION** made by Mrs. Kiley and seconded by Mr. Page, the Board approved Personnel Items 3-9 with the following roll call vote:

Mr. Grant	n/a	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	n/a	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

FINANCE

The Acting Superintendent recommends finance items #10-14

Board Secretary's Monthly Certification - June 2024

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

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10. Approval of Bill List

Recommend Board approval of the following bill lists dated **September 6 , 2024**:

General Fund	\$ 140,951.10
Special Revenue Fund	\$ 11,335.46
Capital Projects Fund	\$ 283.90
Food Services Fund	\$ 27,917.02
Total	\$ 180,487.48
Payroll 08-30-24	\$ 201,456.80
Total Expenditures	\$ 381,944.28

11. Approve Board Secretary's Report – June 2024

Recommend Board approval of the Board Secretary's report for **June 30, 2024**.

12. Approve Panda LLC, Cash Reconciliation Report– June 2024

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **June 30, 2024**.

13. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
9/26/24 - 9/27/24	Jessica Olszewski	The Art of Transformational Coaching	\$1,195	\$110	Hoboken, NJ
9/26/24 - 9/27/24	Yanell Maglione	The Art of Transformational Coaching	\$1,195	\$110	Hoboken, NJ
10/1/24	Meredith Brow	Threat Assessment Record Keeping	\$0	\$17	Freehold, NJ

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10/1/24 12/3/24 2/4/25 4/1/25	Steve Sarles	Monmouth County Principal Association Workshops	\$0	\$75	Freehold, NJ
10/15/24 - 10/16/24	Patt Giblin	ETC Ion XE Console Training	\$300	\$190	New York, NY
9-17-24 to 9-21-24	Sean Cranston	ASBO International Convention 2024	\$1,148 (includes \$299 membership dues)	\$3,400	Nashville, TN

14. Approve Change order to 2024 Partial Roofing Replacement

Recommend Board approval, upon recommendation from Spiegle Architectural Group, to approve a change order to PCO-1 to re-support fallen ceiling panels in the amount of \$22,770 and PCO-2 to replace unforeseen damaged roof deck and supporting structure in the amount of \$54,251.25 to the contract with Northeast Roof Maintenance, Inc. for the Partial Roofing Replacement project at Rumson-Fair Haven Regional High School. There was an allowance of \$25,000 built into the contract resulting in a net change of \$52, 021.25. This change order amends the total contract price from \$1,078,000 to \$1,130,021.25.

Board Comment: None

On a **MOTION** made by Mrs. Whitehouse and seconded by Mrs. Kiley the Board approved Finance Items 10-14 with the following roll call vote:

Mr. Grant	n/a	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	n/a	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

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EDUCATION

The Acting Superintendent recommends education items #15-18

15. Approval of Field Trip Request(s) for the 2023-2024 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2023-2024 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
September 11	Howell High School	Athletics	Chris Lanzalotto
October 11, November 15, December 13, January 24, February 21, March 28, April 11	Red Bank Primary	Storytelling Club	Justin Langlois
April 4	The Gramercy at Lakeside Manor, Hazlet	Junior Class	Alyssa Schulte *Chaperones TBD

**Chaperones will be approved at a later date.*

16. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
September 17	Class of 2025	Tara Flynn	Chipotle Dine to Donate
October 15 - 30	Class of 2025	Tara Flynn	Thanksgiving Pie Sale
October April	Class of 2027	Michael Haughwout Jessica Mentzel	Class Gear Sale
2024 - 2025 School Year	Class of 2027	Michael Haughwout Jessica Mentzel	Dine to Donate at local restaurants

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2024 - 2025 School Year	Global Women's Empowerment	Jessica Mentzel	Donation Drives for 180 Turning Lives Around
2024 - 2025 School Year	Paws & Claws	Jessica Mentzel	Bake Sales
2024 - 2025 School Year	Paws & Claws	Jessica Mentzel	Donation Drives for Monmouth County SPCA

17. Approval of Curricula

Recommend Board approval of the following curricula:

- *AP Physics 1 & 2*
- *AP Calculus BC*
- *English I Honors*
- *U.S. History I Honors*
- *Introduction to Business*
- *Jazz Band Honors*
- *Integrated Physical Education*

18. Approval of Delayed Opening

Recommend approval of a 10:30 a.m. delayed opening on Wednesday, October 23, 2024 for students in grades 9 and 12 for PSAT Testing.

Board Comment: None

On a **MOTION** made by Mrs. Kiley and seconded by Mrs. Halcrow, the Board approved Education Items 15-18 with the following roll call vote:

Mr. Grant	n/a	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	n/a	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

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11. Public Comment - None

12. Adjournment

As there was no further business before the Board, on a **MOTION** by Mr. Page, seconded by Mrs. Whitehouse, and carried by unanimous roll call vote the Board adjourned the meeting at 6:54 p.m.

Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator
Rumson-Fair Haven Regional High School